

SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

27 September 1972

To: All Training Officers of the Agency

MICROFILM INFORMATION SYSTEMS SEMINAR

STATINTL

This 3-day, full-time Microfilm Seminar will be conducted by [REDACTED] a microfilm consultant. The course is designed for personnel concerned with the feasibility, design, and implementation of microfilm applications. Time will be allocated during the seminar for problem-solving discussions and registrants are, therefore, encouraged to bring information-handling problems from their own offices for evaluation and discussion.

OBJECTIVE : To prepare participants to evaluate microfilm systems, techniques, and equipment.

GRADE : GS-09 and above (Information Control
REQUIREMENT Assistants, grades GS-06 to GS-08, may also attend if space permits).

DATE : 14 - 16 November 1972, 0900 - 1630 hours

LOCATION : Room 1A-13, Headquarters

REGISTRATION: Submit Form 73, "Request for Internal Training," to OTR/ISS/AIR, Room 1036, Chamber of Commerce Building, by 25X1A
30 October 1972.

ADDITIONAL : On course content, call extension [REDACTED]
INFORMATION On registration, call extension [REDACTED]

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

ADMINISTRATIVE - INTERNAL USE ONLY